Learners' Facilitation Centres at following three Regional Centres and HQ have been set up by Netaji Subhas Open University. Intended learners may visit their respective LFC to get technical help for submission of online UG Renewal form of Netaji Subhas Open University. Learners from respective districts may visit respective LFC during office hour as detailed below:

DISTRICTS	ADDRESS	CONTACT PERSON	TIME OF VISIT
Murshidabad, Nadia and North 24 Parganas	Regional Centre, Kalyani Netaji Subhas Open University, Ghoshpara Station Road, Kalyani, Nadia - 741235	Jay Prakash Chowdhury Assistant Director, RC ☎ 033 25025066 ✉ jay_angel000@yahoo.com	During Working day 11.00 AM to 04.30 PM
Burdwan, Birbhum, Bankura, Paschim Burdwan, Purba Burdwan and Purulia	Academic building, Student Facilitation Centre, Room No-205 Regional Centre, Durgapur Jawahar Lal Nehru Road, Durgapur, Pachim Bardhaman – 713214	Abhijit Mridha Technical Assistant (Grade-II) ☎ 0343 2500418 ✉ rcdgp@wbnsou.ac.in	
Alipurduar, Cooch Behar, Dakshin Dinajpur, Darjeeling, Jalpaiguri, Kalimpong, Malda and Uttar Dinajpur	Regional Centre, Jalpaiguri Patkata, Kotwali, Jalpaiguri – 735102 (Inside the premises of Govt. Engineering College, Jalpaiguri)	Buddhadeb Maity Technical Assistant (Grade-II) ☎ 03561 257011 ✉ nsourcjpg@gmail.com	
Hooghly, Howrah, Jhargram, Kolkata, Paschim Medinipur, Purba Medinipur and South 24 Parganas	Netaji Subhas Open Univeristy DD-26, Sector-I, Salt Lake City, Kolkata-700064	Biki Das Junior Assitant ☎ 033 4066 3225 ✉ ug@wbnsou.ac.in	